

CONSTITUTION

Approved by Courtauld Association Committee, 2 May 2009*

*Including all amendments approved by the committee between November 2007 and March 2009

THE COURTAULD ASSOCIATION

The Courtauld Association is a membership organisation within the Courtauld Institute of Art. It was founded in October 2007 to mark the 75th Jubilee year of the first intake of students at the Courtauld in October 1932.

Terms of Reference

Students shall automatically become members of the Courtauld Association on commencing a degree-level course at the Institute (currently BA, MA, MPhil, PhD, Graduate Diploma, Postgraduate Diploma, Diploma in the Conservation of Easel Paintings, MA in the Conservation of Painting (Wall Painting) and MA in Curating the Art Museum).

All current and former students in the above or equivalent categories automatically became members of the Courtauld Association on its foundation in 2007 and remain so for life, unless they request to withdraw. A member who wishes to resign from the Courtauld Association would inform the Alumni Relations Manager.

All members of faculty, curators, and post-doctoral and honorary fellows (and equivalents) shall also become members of the Courtauld Association on appointment. All those faculty and fellows appointed before 1 October 2007 automatically became members of the Association on its foundation. Members of the library, administrative and other full-time staff shall also become members on appointment and may opt to remain members, provided that they have been employed by the Courtauld for at least one academic year.

Visiting scholars and faculty shall also be eligible for membership of the Courtauld Association at the discretion of the Director.

There shall be no subscription or membership fee for the Courtauld Association.

The Courtauld Association Committee, having consulted with the Board of Governors of the Courtauld Institute, shall have the right to withdraw the privileges of membership from any individual whose behaviour is not compatible with the objectives of the Courtauld Institute or the Courtauld Association.

A register of members of the Courtauld Association shall be made available to the staff of the Courtauld Institute and to officers and members of the Courtauld Association, within the terms and conditions of the Data Protection Act and other relevant legislation from time to time in force.

The mission of the Courtauld Association shall be:

- To create and promote a broad network of alumni, current students, current and former faculty and staff
- To increase the participation of alumni within the life of the Institute for the benefit of the membership at large and the Courtauld Institute of Art
- To foster, develop and maintain a sense of membership among all students, faculty and staff from entry

The Courtauld Association Committee:

- There shall be a Courtauld Association Committee normally comprising eighteen members.
- Six of those members shall be ex officio: the Director of the Institute, the Dean/Deputy Director of the Institute, the Director of Development, the Alumni Relations Manager, the Academic Registrar, and the President of the Students Union
- The other twelve members of the committee will be chosen from the membership at large and will be alumni.
- The Committee will appoint a chair and a secretary who shall not be current members of staff of the Institute, or current students or otherwise employed by the Courtauld Institute of Art.
- The chair and secretary shall hold office for three years, and may be elected to a further three-year term, but will then be ineligible for re-election for three years.
- A quorum shall consist of six members, not more than three of whom are ex officio. The chair shall have a casting vote.
- The 'Terms of Reference' may be amended by a meeting of the committee with no fewer than twelve members present.
- Members of the Committee shall serve for three years and may then volunteer for a further three years. When a member has served for six years, a three-year period must thereafter elapse before any subsequent election.
- In the best interests of the committee, members who miss three meetings (in other words, all meetings for one year) without sufficient reason may be asked to resign from the committee.

The principal activities of the Committee shall be:

- To propose and advise on events and benefits for the Association's membership
- To advise on alumni relations and the participation of alumni in the life of the Institute
- To advise on fundraising initiatives in relation to the membership
- To advise on communication with the membership
- To meet each term and report in the form of minutes on the substance of each meeting
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Dissolution:

- The Association can be dissolved on the basis of a two-thirds majority vote of the Committee, held at a meeting or by post or e-mail. In the event of dissolution any assets pertaining to the Association shall be given or transferred to the Courtauld Institute of Art Fund (Charity Commission Registration No. 288509).